



Pitzer Student Portal

Who we are...

- Application Support Team
 - Dennis Crowley
 - Angel Jauregui
 - Robert Long
 - Brandon Watts

Getting Help

- Contact Help Desk via...
 - Phone: 909-607-3065
 - Email: help@pitzer.edu
 - Location: Bernard Computer lab.
- Registrar
 - Phone: (909) 607-2650
 - Email: registrar@pitzer.edu
 - Location: Fletcher Hall 102

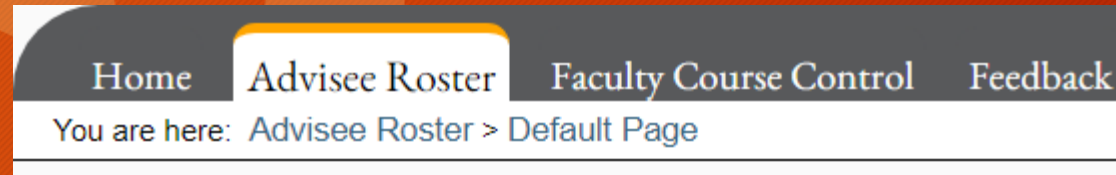
Registrar

- Cheryl Morales
- Eva Peters
- Janet Schwing
- Anne Benjamin
- Lanto Rakotomavonandrianina
- Hang Liang



What is the Portal?

- A Central Student Hub
 - Students can register for classes, look at financial aid, look at housing information, look at courses, and more!
- Pitfalls...
 - The portal doesn't like the back button on the browser.
 - Instead, please use the included Breadcrumbs, Tabs, and Links to navigate through the portal.




- Remember to always **Log Out** when you are done.

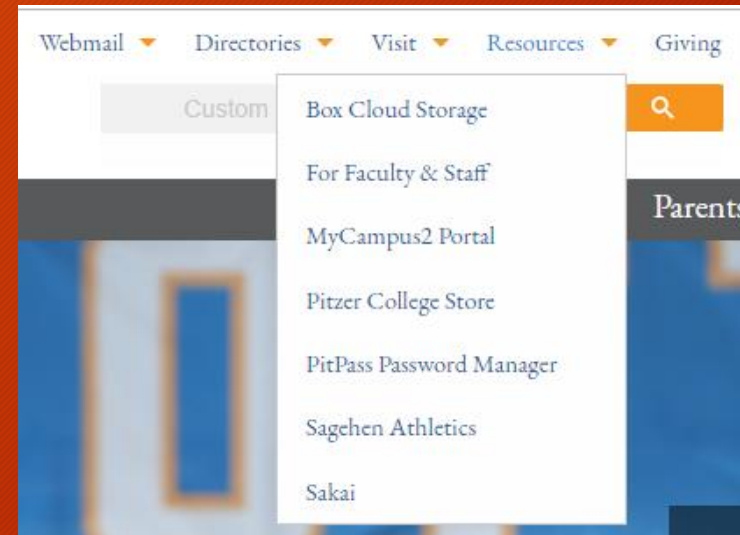


Accessing the Portal

- Two Methods:
 - Go to <https://mycampus2.pitzer.edu>

 <https://mycampus2.pitzer.edu/ICS/>

- Under Resources menu of <https://pitzer.edu>





Logging In

- Once you reach the home page of the portal, you will need to log-in.
 - Click the **Login** button near the Top-Left to begin the CAS sign on service.





Logging In Part 2

- Being taken to the Central Authentication Service (CAS), begin by selecting your college from the drop down menu.
- From there enter your username and password to sign in.


Central Authentication Service

Pitzer College

Username:

Password:

LOGIN

 [Trouble logging in?](#)



Logging In Part 3

- If you have Duo activated, you will be prompted for verification from your chosen source to receive it. Verify through the chosen method and you're set!

The screenshot shows the Duo authentication interface for Pitzer College. On the left, there is the Pitzer College logo and a sidebar with links: "What is this?", "Add a new device", "My Settings & Devices", and "Need help?". Below these links, it says "Powered by Duo Security". The main area shows a "Device:" dropdown menu with "Android (XXX-XXX-XXXX)" selected. Below that, it says "Choose an authentication method". There are three options: "Duo Push" (checked, with "Used automatically" and a "Send Me a Push" button), "Call Me" (with a "Call Me" button), and "Passcode" (with an "Enter a Passcode" button). At the bottom, there is a checkbox for "Remember me for 1 day" which is currently unchecked.



Home Page

- From the landing page you'll be able to see Campus Resources, Campus Announcements, Personal Information, and Tabs.

The screenshot shows the Pitzer College Home Page. At the top left is the Pitzer College logo. Below it, a yellow banner displays a personalized greeting: "Hello, [redacted] (Personal Info | Logout)". A dark navigation bar contains the following tabs: Home (selected), Student, Student Services, FinAid, Request Transcript, Registration, Course Schedule, CASHNet, Feedback, Career Services, and My Pages. Below the navigation bar, a breadcrumb trail reads "You are here: Home". The main content area is divided into three columns. The left column has a "Portal" sidebar with links for "Campus Announcements" and "Campus Resources", and a "Quick Links" section with "Registration Information (Faculty & Students only)". The middle column, titled "Portal", features a "Campus Resources" section with links for "Pitzer College", "Campus Maps", "Pitpass - Password Management Site", "Admission", "Financial Aid", "Alumni", "Parents", "Academics", "Pitzer Home Page", "Student Email", and "Pitzer Newsroom". The right column, titled "Campus Announcements", includes links for "Faculty Portal Manual" and "Student Portal Manual", both noted as being from the Administrator, and a "Show All Announcements" link.



Campus Resources and Announcements

- Under the Home tab, there will be a Campus Resources section. Here you will find a number of potentially useful links such as...

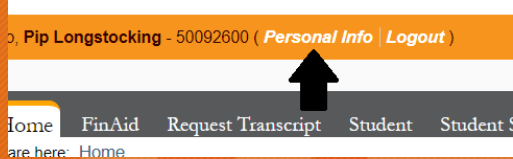
- Links to the 5C's catalogue
- Links to the 5C's library and campus safety.
- Links to Admission, Password Reset, and Registration Information

Campus Resources
Pitzer College
Campus Maps Pitzer College and the surrounding Claremont Colleges
Pitpass - Password Management Site Self-Service Password Management
Admission
Financial Aid
Alumni
Parents
Academics
Pitzer Home Page
Student Email
Pitzer Newsroom
Giving to Pitzer
Faculty & Staff Information
Office Directory
Student Life
Registration Information
Claremont College Resources
Claremont Colleges Library
Campus Safety
Claremont University Consortium
Course Catalogs
Claremont McKenna Course Catalog
Harvey Mudd Course Catalog
Pitzer Course Catalog
Pomona Course Catalog
Scripps Course Catalog



Personal Information

- Click on the Personal Info link near the top-left corner of the screen.
- Among the tabs underneath, Biographical Info will contain information such as mailbox address and emergency contact information.
- Please note that to change personal information such as preferred name or legal name you must contact the registrar's office.



You are here: Home

My Info

[Account Info](#) | [Communication Preferences](#) | [Photo](#) | [Custom Info](#) | **[Biographical Info](#)**

Name, Address, and Personal Details

Longstocking, Pippi
Test Student1 Lane
Claremont, California 91711
SWEDEN
909-867-5309 Ext.
annetan@pitzer.edu

Other Addresses

Campus Mail-Room Address: "No Mail Content"
Email-On Campus: annetan@pitzer.edu
Active Dates: 2/5/2002 -

Missing Persons Emergency Contact Info.



Tabs

- There are several important tabs on the portal with the most important ones being Student, FinAid, Student Services, and Registration.
 - The Student tab is comprised of important academic information and features.
 - The FinAid tab shows your financial aid status and documents.
 - The Student Services tab is related to on-campus Housing and Meal Plans.
 - The Registration tab allows you to search for your classes, view who your advisors are, and register/request PERMS
 - The Course Schedule tab allows only for searching of classes and viewing registered ones.

Hello, [REDACTED] ([Personal Info](#) | [Logout](#))

[Home](#) [Student](#) [Student Services](#) [FinAid](#) [Request Transcript](#) [Registration](#) [Course Schedule](#) [CASHNet](#) [Feedback](#) [Career Services](#) [My Pages](#)

You are here: [Home](#)



Student Tab

Home FinAid Request Transcript **Student** Student Services Enrollment Verification Registration Degree Audit Career Services Course Schedule CASHNet Feedback Advisor Meetings My Pages

You are here: Student > Default Page

Student

Default Page

- [Handshake](#)
- [Academic Information](#)
- [Engage](#)
- [Gender Pronoun](#)
- [Unofficial Transcript v2](#)
- [Announcements](#)
- [GPA Projection](#)
- [Grade Report](#)
- [Student Schedule](#)

Name Pronunciation for Student

Enrollment Verification

Quick Links

- [Registration Information \(Faculty & Students only\)](#)

Student

Student Schedule

Course Schedule for Pip Longstocking

[View Details](#)

Spring Term - 2019 - All Divisions		
Course	Title	Meets
No Courses to display.		

Grade Report

Select a term from the dropdown to see the grades for that term.

Term:

[View Final Grade Report](#)

Gender Pronoun

Help Faculty learn your Pronoun

A Pronoun, is simply what an individual would like others to use when talking to or about that individual. Submitting your pronounCodeCode will help Faculty in learning your pronounCodeCode and support the proper use when talking to or about you. Select from the dropdown list below and then click the "Submit" button. Once submitted, your pronounCodeCode will show near your name in Portal Faculty login areas such as class list.

Pronoun:

Unofficial Transcript v2

[View Unofficial Transcript](#)

[Download Unofficial Transcript](#)

Announcements

[Faculty Portal Manual](#)
(from Administrator Administrator)

[Student Portal Manual](#)
(from Administrator Administrator)

[Show All Announcements](#)

Academic Information

Student ID#: 50092600

Undergraduate Program

Planned Graduation: /0

Faculty Advisors: Poppins, Mary Academic Advisor
Adorno, Margaret R.

First Major: Psychology
Second Major: N/A
Combined Major: Special Major - Pending

Hold(s):

GPA Projection

Please select a Course Program for which to calculate your projected GPA.

Course Program:

Engage

[Engage \(formerly CollegiateLink\)](#)



Student Tab

- The Student tab is special because it consolidates a number of different views to display information important to your academic career.
- Academic Information Includes:
 - Unofficial Transcript, Course Schedule, Faculty Advisors, Major, Combined Majors, Holds, GPA Projection, and more!
- Preferences Include:
 - Gender Pronoun and Name Pronunciation



Student Services Tab

Home FinAid Request Transcript Student **Student Services** Enrollment Verification Registration Degree Audit Career Services Course Schedule CASHNet Feedback Advisor Meetings My Pages

You are here: Student Services > Default Page

Student Services

[Default Page](#)

- [Pitzer Room Draw](#)
- [Pitzer Housing Assignment](#)
- [Pitzer Meal Plan](#)
- [Residence Hall Floor Plans](#)

Quick Links

[Registration Information \(Faculty & Students only\)](#)

Student Services

Pitzer Room Draw

Your group number was assigned based on the number of credits recorded in the Registrar's office as of January 19th. Within your group, you were assigned a randomized computer generated number.

Click [here](#) for Room Draw information.

*Graduating seniors and students on a leave of absence do not receive room draw numbers. If you are a graduating senior and your planned graduation year has changed or you plan on returning from your leave for the fall, please contact the Residence Life Office as soon as possible so a priority number can be generated for you. Feel free to email any updates to housing@pitzer.edu.

Student: Longstocking, Pippi ID#: 50092600

Your Room Draw is below:
Group Number: N/A
Priority Room Draw Number: N/A

Pitzer Housing Assignment

Your room assignment and suitemate(s) are listed below. This information will be available through May 12. If you have been placed on the deferred housing wait list or did not have a specific roommate selected prior to Room Draw, your housing is currently blank or is TBD. Confirmation housing information will be available in August. If you have been placed on the deferred housing wait list or did not have a specific roommate selected prior to Room Draw, your housing is currently blank or is TBD. Confirmation housing information will be available in August.

Please refer to the Room Draw information website [here](#) for more information.

Mead Hall Residents: Please note the following: If you currently live in Lx or Ly, the second digit in your room number will be a 2 or 3. For example, if you currently see X223 as your room, you live in Lx223.

Pitzer Meal Plan

It is now past the deadline to change Meal Plans. Please contact housing@pitzer.edu if you have any questions.

Residence Hall Floor Plans

Please note that these floors plans are for planning purposes only and does not show room availability. These floor plans should not be duplicated or shared and are for viewing only.

Pitzer, Atherton, Sanborn Floor Plans

- [PAS Floor Plans](#)

Mead Hall

- [Mead Hall First Floor](#)
- [Mead Hall Second Floor](#)
- [Mead Hall Third Floor](#)

WE

- [WE First Floor](#)
- [WE Second Floor](#)
- [WE Third Floor](#)
- [WE Fourth Floor](#)



Student Services Tab

- This tab deals exclusively with Residence Life which includes Housing Assignment and Meal Plan.
- Most of the information will be posted under this tab.
 - The website for student life can be located at <https://www.pitzer.edu/student-life/residence-life/>
 - The email to contact them is housing@pitzer.edu.



FinAid Tab

FinAid

Displaying information for Academic Year: 2018-2019 ▼

[Awards](#) [Documents](#) [Employment](#) [Messages \(3\)](#) [Helpful Links](#) [Financial Aid Information Guide](#)

Below is your offer of financial aid for the current academic year. Your financial aid will be credited to your student account with the exception of Work Study, which is paid directly to you for hours worked (if listed on your award).

Please review your messages for important notices from the Office of Financial Aid. Please review your documents for any required documents. Missing documents may delay payment of your financial aid to your student account.

[Review and print out a copy of your Financial Aid Acceptance Letter](#)

Award	Fall Amount	Spring Amount	Total Amount
Course Fee Scholarship	\$150	\$0	\$150
Federal Direct PLUS Parent Loan	\$21,956	\$0	\$21,956
Federal Subsidized Direct Loan	\$2,750	\$2,750	\$5,500
Federal Work Study	\$1,565	\$1,565	\$3,130
Pitzer Scholarship	\$11,399	\$11,398	\$22,797
Total	\$37,820	\$15,713	\$53,533



FinAid Tab






- Contains information related to financial aid provided such as rewarded amounts, received documentation, and listed employment information where applicable.



Request Transcript Tab

External Content

Home | My Account | Order Status | Support | Contact Us Shopping Cart: \$0 | Sign Out



1. Login or Register **2. Select Documents** 3. Order Details 4. Provide Consent 5. Payment 6. Review Order

Where would you like your document(s) sent?

SEARCH

[Or Send to Yourself, Another Individual, or Third Party](#)

Parchment Ordering Service v2.9
Copyright © 2006-2019 Parchment Inc. All Rights Reserved.
[Privacy Policy](#) [Refund Policy](#)
11:24am PST



Request Transcript Tab

- Links to the site where you can request an official copy of your transcript.
- Follow the instructions for assistance in this process.
- If you run into complications, please contact the Registrar.



Registration Tab

Registration ⚙️ ⓘ 🔊

Add/Drop

Academic Information

Term:

Note: You are currently registered for **3 credits**.

Registration Status: Add course period is **CLOSED** -- Drop period is **OPEN**.

Registration Time: 11/13/2018 1530 to 03/14/2019 2359.

Advisor Clearance to Register: Yes.

Advisors: Academic Advisor: [REDACTED]
[REDACTED]
[REDACTED]

Hold(s):

Course Search

Title:

Course Code:

Term:

Course Area:

[More Search Options](#)



Registration Tab

- From this tab you can see the Number of Credits currently registered, Registration Status, Registration Period, Advisor Clearance, Advisors, and any Holds you may have.



Course Schedule Tab

Course Schedule

Add/Drop

Academic Information

Term:

Note: You are currently registered for **3 credits**.

Registration Status: Add course period is **CLOSED** -- Drop period is **OPEN**.

Registration Time: 11/13/2018 1530 to 03/14/2019 2359.

Advisor Clearance to Register: Yes.

Advisors: Academic Advisor: [REDACTED]
: [REDACTED]
: [REDACTED]

Hold(s):

Course Search

Title:

Course Code:

Term:

Course Area:

[More Search Options](#)

Your Schedule (Registered)

Drop	Swap	Title	Schedule	Location	Credits
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Course Schedule Tab

- The Course Schedule tab has a similar display to the seen above Registration tab, but is for exclusively the current sessions courses only.



CashNet

- You can check Account Balance, Course and Fee Statement, as well as find links to CASHNet.



Summary

- Contact Help Desk via...
 - Phone: 909-607-3065
 - Email: help@pitzer.edu
 - Location: Bernard Computer lab.
- Logging In
 - Login button in the top left of the portal will take you to CAS to login.
 - May need to do a Duo push if set up for your account.
- Important Tabs
 - Student, Student Services, FinAid, Request Transcript, Registration, Course Schedule, CashNet